



**4 Humber Avenue**  
Montego Bay, St. James, Jamaica . W.I.  
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Website: [www.westernhospitality.com.jm](http://www.westernhospitality.com.jm)

## **Application for Admission**

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You must complete all the relevant areas of the application form and submit it with the necessary documents. **Please be informed that applications without the relevant documents will not be processed.**

### **Section I – Personal Information**

\_\_\_\_\_  
(Last Name) (Middle Name) (First Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Email address)

\_\_\_\_\_  
(Cell#) (Home Phone) (Work Phone)

\_\_\_\_\_  
(Date of Birth) (Nationality)

\_\_\_\_\_  
(Marital Status)

\_\_\_\_\_  
(Number of Dependents)

Name of Spouse/Guardian: \_\_\_\_\_

Address of Spouse/Guardian: \_\_\_\_\_

In case of emergency, contact: \_\_\_\_\_

(Name)

(Number)

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**Section II – General Information**

Indicate the time that you wish to attend WHI:

January 20\_\_\_\_\_ May 20 \_\_\_\_\_ September 20\_\_\_\_\_

Programme of Choice: \_\_\_\_\_

Certificate/Diploma or Associate Degree: \_\_\_\_\_

Full Time /Part Time/Outreach: \_\_\_\_\_

**Section III – Previous Schooling**

Please list the names of previous institutions attended:

<b><i>Start Date</i></b>	<b><i>End Date</i></b>	<b><i>Institution</i></b>	<b><i>Location</i></b>	<b><i>Qualifications</i></b>

**Section IV – Employment Details**

Place of Employment: \_\_\_\_\_

Address of Employment: \_\_\_\_\_

Title/Position/Rank: \_\_\_\_\_

Employment period: \_\_\_\_\_

*I certify that all information supplied above is complete, accurate and to the best of my knowledge, truthful. I understand that withholding information or giving false information will make me ineligible for further enrollment or admission at WHI now or in the future.*

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)

This section should not be completed if the applicant will be responsible for paying own school fee.

**Section V - Sponsorship**

Name & Phone Number of Sponsor: \_\_\_\_\_

Address of Sponsor: \_\_\_\_\_

Name & Address of Employer: \_\_\_\_\_

Relationship of Sponsor: \_\_\_\_\_

*I certify that I will make the necessary payments to Western Hospitality Institute regarding sponsorship of the above-named individual when due. I also accept full responsibility for non-payment or late payment of fees to the institution. I am also aware that non/late payment of fees may result in interest charges or civil actions where necessary.*

\_\_\_\_\_  
(Signature of Sponsor)

\_\_\_\_\_  
(Date)

**Do Not Write Below This Line**

Score on asset test: \_\_\_\_\_

Score on interview: \_\_\_\_\_

Status of application:

- Accepted
- Refused Admission
- No Vacancies

Approved By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**In order to successfully apply to the institution, the following documents are needed:**

- One recent Passport photograph (Stamped & Signed by a JP)
- Copy of Birth Certificate
- 1 Copy of all certificates/diplomas etc.
- 1 Copy CXC or GCE results or other results where applicable
- 1 Recommendation from a Minister of Religion or Justice of the Peace
- 1 Completed WHI application form
- 1 Bank voucher or deposit slip with relevant registration fee payment
- 1 Résumé
- Completed WHI Medical form
- Copy of a valid food handlers permit
- Transcript from high school/past school attended (Must be submitted upon applying to the institution).

*Please note that all documents tendered to the institution become the property of WHI and can be disposed or used as seen fit.*